

# WARNING!!!

**DO NOT SIGN THE DELIVERY RECEIPT!!!**

**\*\*\*UNTIL YOU DO THE FOLLOWING\*\*\***

**It is your responsibility to check shipment thoroughly.**

1. **COUNT ALL BOXES** to confirm that it match's the # indicated on the delivery receipt.
2. **INSPECT THE OUTSIDE OF EVERY BOX** for signs of damage. **Examples** **\*\*Holes, crushed corners, wrinkles, black rub marks, cardboard that looks to have been pushed or hit hard, broken pallets and rattling boxes all are signs of possible damage.** Make note of any such problems on delivery receipt before signing.
3. **Note all damage on delivery receipt in detail (BEFORE THE DRIVER LEAVES).**
4. **CALL SHIPPER IMMEDIATELY BEFORE SIGNING** so we can help you determine if you should refuse delivery or if we can supply parts to correct the problem.
5. If a item looks to be damaged more than you believe you can repair then refuse it and notify us so we can get another sign shipped to you.

**\*\*IF YOU SIGN THAT IT IS FREE AND CLEAR OF ANY DAMAGE IT WILL BE YOUR RESPONSIBILITY TO FILE CLAIMS WITH THE CARRIER FOR CONCEALED DAMAGES.\*\***

These instructions will be on the shipment along with a "Tip-N-Tell" indicator that shows if it has been turned over or mishandled, Note it if it is blue. Advise all others that might be able to accept the shipment of these conditions before it arrives.

**At time of delivery if you ask for the shipment to be moved inside(INSIDE DELIVERY) it will be an additional charge of \$110.00 to the freight already paid.**

**If you take longer than 15mins to receive the shipment(DETENTION UNDER POWER) you will have an additional charge of \$125.00 to freight already paid.**

**Any accessorial charges like these will be an additional charge on top of freight already paid.**

**Please sign below that you accept these terms before we ship the product and return to complete your order.**

Agreed by: \_\_\_\_\_consignee.

**Shipper will not be held responsible if these conditions are not followed.**